

Best Practices for Assigning Roles in Learning Ally's Educator Portal



The Learning Ally Educator Portal allows you to add educators to your account.

Based on the role you choose, the educator will have different capabilities and access:

Role	Access
Master Administrator	<ul style="list-style-type: none"> • Can see all students and educators across all of your schools and districts
Administrator	<ul style="list-style-type: none"> • Invite Educators and assign roles • Designate Certifiers • Includes all functions of instructor
Certifier	<ul style="list-style-type: none"> • Certify eligibility
Instructor	<ul style="list-style-type: none"> • Add students • Assign Books • Play Audiobooks • Review Progress • Print Student Login • Change Student Password • Access to Resources

To best identify who in your school should have which role, see the following job titles and assign those educators the appropriate role in Learning Ally's Educator Portal.

	Administrator	Certifier	Instructor
Assistive Technology Specialist	X	X	
Assistive Technology Director	X		
Director – Curriculum & Instruction	X		
Director – Disability Services	X	X	
Director of Technology	X		
General Educator			X
Learning/Reading/Literacy Specialist	X	X	
Librarian	X	X	
Principal / Vice-Principal	X		
School Psychologist	X		
Special Educator	X	X	X
Speech/Language Pathologist	X	X	X
TVI – Teacher of the Visually Impaired	X	X	X